

Spirit of the North Community School



School Council – October 7, 2020

PRINCIPAL: Mr. Shane Dempster

VICE-PRINCIPAL: Ms. Kelly Bourgeois

SNCS School Council Meeting Minutes

Present

Brooke Gilchrist	Council Chair
Jennifer Hillhorst	Vice-Chair
Abe Doerksen (temp)	Secretary/Treasurer
Sarah Chisholm	Teacher Representative
Shane Dempster	Principal
Kelly Bourgeois	Vice-Principal/Inclusive Education
Angie Mann	Parent Representative
Marc Beland	School Board Trustee

Meeting called to order at 7:05

- € **Review of Bylaws:** attached
 - ☞ Reviewed with the group

- € **AGM Elections: Chair, Vice-Chair, Treasurer/Secretary**
 - ☞ **Chair** - Brooke Gilchrist
 - ☞ **Vice-Chair** – Jennifer Hillhorst
 - ☞ **Treasurer/Secretary** - Brooke will speak with Carrie Demkiw about taking on this role.

- € **Approval of Agenda & Additions**

Approved by Brooke

€ **Student Council Report – attached**

Approved by Brooke

€ **Trustees Report**

- ☞ Marc reported on behalf of the Board
- ☞ Marc asked for thoughts from parents about how things are going
- ☞ Ward Review - parents should fill out the survey on the FVSD website

Approved by Angie

€ **Stars Report**

- ☞ Saved until next meeting
- ☞ Financial report next month

Approved by Abe

€ **Teacher's Report**

- ☞ Life in the “bubble”
- ☞ Lunch & Breakfast Programs

Approved by Jennifer

€ **Admin Report/Inclusive Education**

- ☞ Sean Price – Principal of At-Home Learning
 - Staffing, Student Numbers and Brightspace

Sean was unable to attend

- ☞ MDT (Multi-disciplinary Team) Visits
 - Students with needs outside of the capabilities of the school are provided supports through this Team. The Team visits the school and consults with staff and parents.
- ☞ Student Numbers (180)
 - Projected numbers were 320, but only 180 students are attending school in person.
- ☞ Staffing
 - Three teachers were moved to support students in At-home learning.
 - Two adults in each classroom to hope to ensure staffing stability during upcoming staffing illness.
- ☞ Teacher teaching from home

- One of the grade 5 teachers taught from home this week. This is something new for the school, but with the support of an EA in the classroom and Ms. Bourgeois it was successful.

∅ Merit Awards

- <https://www.fvsd.ab.ca/nominate>
- Please consider nominating a staff member as being nominated by families means a lot for our staff.

Approved by Angie

∅ **New Business**

∅

Next Meeting on Wednesday, November 4 @ 6:30

*Meeting adjourned at 7:18 *

**SPIRIT OF THE NORTH COMMUNITY SCHOOL COUNCIL
BYLAWS**

NAME:

1. The name of the school council shall be Spirit of the North Community School Council.

MISSION:

2. Mission Statement: Spirit of the North Community School Council will have continued input into the education of all students as a whole, personally, academically and socially.

VISION:

3. Vision: Spirit of the North Community School Council will have positive input into the education of the students. We will encourage the school to give students the skills to be successful students and to be contributing members of our community.

BELIEFS:

4. Beliefs: We believe in a school environment that is friendly, safe, inviting, and challenging. We believe in an environment that builds positive relationships between students, staff, and parents.

OBJECTIVES:

5. Spirit of the North Community School Council will work along side the school administration and staff to achieve the school and jurisdictional goals. We will do this in a manner that is consultative and reflective of concerned and involved parents. We will seek input from all stakeholders and do our best to reflect the needs of all students and parents in our community.

MEMBERSHIP:

6. All parents/guardians of students enrolled in SNCS are eligible to be members of the school council board. The membership of the council board shall consist of the following:
 - a. 3-7 parents/guardians of students enrolled in SNCS, unless otherwise decided at the AGM. They will be elected by parents at an Annual General School Council Meeting. All parents are welcome at the board meetings, but only elected parents have voting privileges at regular board meetings.
 - b. The principal of the school.
 - c. The vice principal of the school
 - d. One teacher from the school, elected by the school staff.
 - e. A community member appointed by the council.

MEMBERSHIP DISQUALIFICATION:

- 6B. The member shall be disqualified if/when:
- a. The person/member no longer meets any of the above requirements.
 - b. The person/member is absent from 2 consecutive regular meetings without notification/reason to the Chairperson prior to the beginning of a meeting.
 - c. Any member, upon a majority vote of all board members in good standing may be expelled from membership for any cause which the board may deem reasonable.
 - d. A member may withdraw by notice in writing to the Chairperson and the Principal.

MEMBERSHIP VACANCIES:

- 6C. Any position not filled at the AGM, or vacancy occurring during the year, may be filled at the next regular meeting, as appointed by the Executive from eligible constituents.
- Council Executives will be selected by Council from current council board members.

EXECUTIVES:

7. The Executives of the council shall consist of a chairperson, vice-chairperson, a secretary/treasurer, and a community representative.
- a. Every member of the council board is eligible to be elected as an executive member of the council.
 - b. The executives will be elected for a one year term at the first regular meeting of the school council.

DUTIES OF THE EXECUTIVE:

8. Duties as follows:
- a. **CHAIRPERSON:** The Chairperson shall be responsible for planning the agenda for meetings, facilitating the meetings, acting as a spokesperson for the council, generally supervising the council in an orderly fashion, and presenting the Annual Report to the School Board.
 - b. **VICE-CHAIRPERSON:** The vice-chairperson shall assist the chairperson with duties assigned, in the absence of the chairperson, assume the duties of the chairperson and in the absence of the secretary, act as the secretary.
 - c. **SECRETARY/TREASURER:** The Secretary/treasurer shall be responsible for keeping accurate minutes and records of the meetings, take care of incoming/outgoing correspondence and communications, and keep a current list of names and addresses of the council members. Ensure all finances are current.

COMMITTEES:

A school council may appoint an ad hoc committee at any time. This committee, consisting of members and others from the school community will have either delegated or advisory responsibilities.

COUNCIL MEETINGS:

9. Council meetings:
 - a. The first meeting will be held after the Annual General meeting (AGM within 30 calendar days of the beginning of the school year).
 - b. The school council shall meet at least 9 times a year.
 - c. Meetings will generally take place at Spirit of the North Community School, at 7:00 p.m.
 - d. The meetings will generally be the third Tuesday of the month, or the previous or next available Tuesday.
 - e. Special meetings of the school council may be called by the executive.
 - f. The quorum of the meeting of the school council will be four.

VOTING/MEETING PROCEDURES:

10. The chair of the school council shall keep the meeting running in an orderly fashion, by using simple rules of order.
11. Annual General Meeting
 - a. The School Council Executive shall set the date of the Annual General Meeting for the following year.
 - b. The Annual General Meeting shall be held no later than 30 calendar days after the first instructional day of the school year.
 - c. Elections for the representatives of the parent/guardian community will take place at the Annual General Meeting. All parents/guardians are eligible for election.
 - d. All vacant and new positions shall be elected at the AGM. Any positions not filled, may be filled at the next board meeting.
 - e. All parents/guardians attending the AGM have the right to vote at the AGM.
 - f. The business at the AGM shall include:
 - The election of representatives
 - Any bylaw amendments
 - Summary of councils past activities.

ANNUAL REPORT:

- Annual report, in accordance with School Council regulations;
- shall be prepared by the chairperson
 - a summary of council's activities
 - copies of the minutes of each meeting made available

- provided to the superintendent for the School Board
The school council shall make the report available to all concerned members of the community.

AMENDMENTS TO THE BYLAWS:

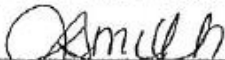
- 12. Amendments:
 - a. The bylaws remain in force from year to year unless amended, varied, or rescinded, by a two thirds majority at an AGM, or at a special meeting called for that purpose.


CONFLICT RESOLUTION PROCEDURES:

- 13. The school council will abide by the conflict resolution procedures outlined by Appendix A.

These bylaws are certified to be in force effective the 14 day of September, 2006.

Spirit of the North Community School Council

 Chairperson

 Secretary

Student Council

October 2020

4K	2		5P	2	6E	2
4Ph		2	5M	2	6CC	2
4P	2		5C	2	6H	2
4W	2		5R	2		

I. Additions to agenda - (New Business)

Admin Report

- a. School Goals
 - Goal 1: All students will improve literacy skills across the content areas
 - Goal 2: All students will improve numeracy skills
 - Goal 3: Spirit of the North will foster connectivity and well-being amongst community, students, parents and staff
- b. Theme Days for October
 - i. Jersey Day & PJ Day
- c. Sponsor Child
 - i. \$39/month
- d. Spirit Recycling

Treasurer Report

A.

Opening Bance	\$100.12
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New Business

- A. Brainstorming Sessions
 - a. Theme Days
 - b. Assembly Ideas
 - c. Elections?
 - d. Other Ideas for this year?

Next Meeting: November 2, 2020