

# Spirit of the North Community School



School Council - September 27, 2017

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PRINCIPAL: Mr. Shane Dempster

VICE-PRINCIPAL: Mrs. Stefanie Brown

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## **SNCS School Council Meeting Agenda**

In attendance: Wanda Pickrem, Steve Kirkpatrick, Clark McAskile, Ashley Hedderson, Bonnie Smith, Stefanie Brown, Jenna Dechant, Shane Dempster

- I. AGM & Elections** - Bylaws attached
  - A. Jenna - Chair
  - B. Bonnie - Vice chair
  - C. Ashley - Secretary Treasurer

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Meeting called 6:40pm

- II. Approval of Agenda: wanda pickrem**
- III. Review and approval of Minutes from last meeting** - attached:  
wanda approved
- IV. Student Council Report** - attached
- V. Trustees Report:**
- VI. Stars Report** : aprox.\$10000 in account see where its needed.  
-cookie dough  
-chocolates
- VII. Teacher's Report**
  - A. Learning about the kids - community building
  - B. Terry Fox Walk/Run - Spirit Trails
  - C. Cross Country - Divisionals in Rocky Lane on the Oct 3
  - D. Exploratories - Starting October 13th
  - E. PD Day - September 22nd (Dylan Wiliam)
  - F. Parent Access - Google Classroom & Power School

## VIII. Admin Report

### A. Trustee Elections

1. Voting will take place on the 16th day of October, 2017, between the hours of 10:00 am and 8:00 pm. The voting stations will be located at: Town of High Level Office, 10511 103 Street, High Level, AB

### B. School Goals

1. School Goal 1: *All students will improve reading skills*  
Measurement - CATs, PATs, and F & P
2. School Goal 2: *All students will improve numeracy skills through practical applications of curricular outcomes*  
Measurement - PATs, CATs (5), Common Assessments
3. School Goal 3: *All students will be increasingly engaged in school programs to improve Social-Emotional well-being*  
Measurement - TTFM Data

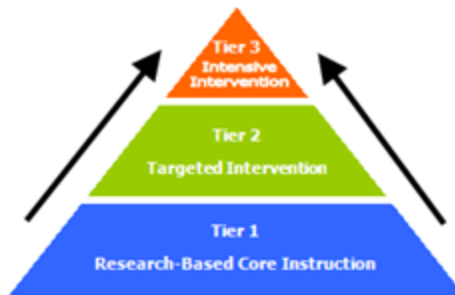
### C. New Staff - New Grade 4, 1 new EA

### D. Student Numbers - down, but we are OK!

### E. After School Activities - SNCS Website & SNCS Student Events Calendar

### F. Inclusive Education

1. Overview
  - a) inclusive vs. special, funding, RTI



b)

2. Programming
  - a) LLI, Literacy Support, Growing Skills groups
3. Assessments
  - a) WJ1V
  - b) MDT
  - c) Psych Ed-Dr.randle

### G. Events

1. Student Council - Elections & Campaigning are wrapped up
2. Manager Postings - Grubb Tubb, Setup crew, Recycling, Environmental Club, Health Team, Big Brothers/Sister, PE Equipment Manager, Librarian Assistant, Grow Tower Manager, Yearbook Editor
3. Job Fair - done

4. Student Secretaries
5. Junior ATB to open

**IX. Old Business**

**X. New Business**

**Next meeting: oct.17th @ 6:30pm**

**Meeting adjourned 7:40 pm**

## **SPIRIT OF THE NORTH COMMUNITY SCHOOL COUNCIL BYLAWS**

### **NAME:**

1. The name of the school council shall be Spirit of the North Community School Council.

### **MISSION:**

2. Mission Statement: Spirit of the North Community School Council will have continued input into the education of all students as a whole, personally, academically and socially.

### **VISION:**

3. Vision: Spirit of the North Community School Council will have positive input into the education of the students. We will encourage the school to give students the skills to be successful students and to be contributing members of our community.

### **BELIEFS:**

4. Beliefs: We believe in a school environment that is friendly, safe, inviting, and challenging. We believe in an environment that builds positive relationships between students, staff, and parents.

### **OBJECTIVES:**

5. Spirit of the North Community School Council will work along side the school administration and staff to achieve the school and jurisdictional goals. We will do this in a manner that is consultative and reflective of concerned and involved parents. We will seek input from all stakeholders and do our best to reflect the needs of all students and parents in our community.

### **MEMBERSHIP:**

6. All parents/guardians of students enrolled in SNCS are eligible to be members of the school council board. The membership of the council board shall consist of the following:
  - a. 3-7 parents/guardians of students enrolled in SNCS, unless otherwise decided at the AGM. They will be elected by parents at an Annual General School Council Meeting. All parents are welcome at the board meetings, but only elected parents have voting privileges at regular board meetings.
  - b. The principal of the school.
  - c. The vice principal of the school
  - d. One teacher from the school, elected by the school staff.
  - e. A community member appointed by the council.

**MEMBERSHIP DISQUALIFICATION:**

- 6B. The member shall be disqualified if/when:
- a. Thee person/member no longer meets any of the above requirements.
  - b. The person/member is absent from 2 consecutive regular meetings without notification/reason to the Chairperson prior to the beginning of a meeting.
  - c. Any member, upon a majority vote of all board members in good standing may be expelled from membership for any cause which the board may deem reasonable.
  - d. A member may withdraw by notice in writing to the Chairperson and the Principal.

**MEMBERSHIP VACANCIES:**

- 6C. Any position not filled at the AGM, or vacancy occurring during the year, may be filled at the next regular meeting, as appointed by the Executive from eligible constituents.
- Council Executives will be selected by Council from current council board members.

**EXECUTIVES:**

7. The Executives of the council shall consist of a chairperson, vice-chairperson, a secretary/treasurer, and a community representative.
- a. Every member of the council board is eligible to be elected as an executive member of the council.
  - b. The executives will be elected for a one year term at the first regular meeting of the school council.

**DUTIES OF THE EXECUTIVE:**

8. Duties as follows:
- a. **CHAIRPERSON:** The Chairperson shall be responsible for planning the agenda for meetings, facilitating the meetings, acting as a spokesperson for the council, generally supervising the council in an orderly fashion, and presenting the Annual Report to the School Board.
  - b. **VICE-CHAIRPERSON:** The vice-chairperson shall assist the chairperson with duties assigned, in the absence of the chairperson, assume the duties of the chairperson and in the absence of the secretary, act as the secretary.
  - c. **SECRETARY/TREASURER:** The Secretary/treasurer shall be responsible for keeping accurate minutes and records of the meetings, take care of incoming/outgoing correspondence and communications, and keep a current list of names and addresses of the council members. Ensure all finances are current.

### **COMMITTEES:**

A school council may appoint an ad hoc committee at any time. This committee, consisting of members and others from the school community will have either delegated or advisory responsibilities.

### **COUNCIL MEETINGS:**

9. Council meetings:
  - a. The first meeting will be held after the Annual General meeting (AGM within 30 calendar days of the beginning of the school year).
  - b. The school council shall meet at least 9 times a year.
  - c. Meetings will generally take place at Spirit of the North Community School, at 7:00 p.m.
  - d. The meetings will generally be the third Tuesday of the month, or the previous or next available Tuesday.
  - e. Special meetings of the school council may be called by the executive.
  - f. The quorum of the meeting of the school council will be four.

### **VOTING/MEETING PROCEDURES:**

10. The chair of the school council shall keep the meeting running in an orderly fashion, by using simple rules of order.
11. Annual General Meeting
  - a. The School Council Executive shall set the date of the Annual General Meeting for the following year.
  - b. The Annual General Meeting shall be held no later than 30 calendar days after the first instructional day of the school year.
  - c. Elections for the representatives of the parent/guardian community will take place at the Annual General Meeting. All parents/guardians are eligible for election.
  - d. All vacant and new positions shall be elected at the AGM. Any positions not filled, may be filled at the next board meeting.
  - e. All parents/guardians attending the AGM have the right to vote at the AGM.
  - f. The business at the AGM shall include:
    - The election of representatives
    - Any bylaw amendments
    - Summary of councils past activities.

### **ANNUAL REPORT:**

- Annual report, in accordance with School Council regulations;
- shall be prepared by the chairperson
  - a summary of council's activities
  - copies of the minutes of each meeting made available

- provided to the superintendent for the School Board  
The school council shall make the report available to all concerned members of the community.

**AMENDMENTS TO THE BYLAWS:**

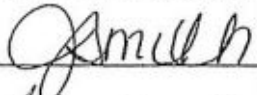

- 12. Amendments:
  - a. The bylaws remain in force from year to year unless amended, varied, or rescinded, by a two thirds majority at an AGM, or at a special meeting called for that purpose.

**CONFLICT RESOLUTION PROCEDURES:**

- 13. The school council will abide by the conflict resolution procedures outlined by Appendix A.

These bylaws are certified to be in force effective the 14 day of September, 2006.

Spirit of the North Community School Council

 _____	Chairperson
 _____	Secretary

## **INTERNAL SCHOOL COUNCIL CONFLICT**

## **Appendix A**

Conflict is inherent (maybe even desirable) when individuals with differing views, ideas, experience and values gather. However conflict can be destructive and should be avoided if it:

- diverts energy from the task at hand and decreases productivity
- destroys morale
- polarizes individuals and groups
- deepens differences
- obstructs cooperative action
- produces irresponsible behavior
- creates suspicion and distrust

If School Council Members or the chair believes internal conflict is a problem then the following procedures shall be implemented:

1. Review and follow the suggestions for conflict resolution as per the School Council Resource Manual
2. Employ the consensus building model as outlined in the School Council Resource Manual

If it becomes obvious to the group that a person or persons continue to generate significant conflict that cannot be resolved, then the school council may wish to invoke their removal bylaw.



# Parent Council Meeting

June, 2017

**Attendance:** Jenna Dechant, Stefanie Brown, Kandice Croy, Wanda Pickrem, Kim Price, Clark McAskile, Bob Barrett, Bonnie Smith, Fiona

## **Call to Order:**

6:16

## **Approval of Agenda**

Stefanie Brown

Kandice Kroy

## **Approval of Last Month's Minutes**

Clark McAskile, Kandice Kroy

## **Stars Report:**

-Chocolate: Only 2 ½ boxes left to be sold.

## **Teacher's Report:**

PAT's: LA and Math are finished.

MS Awareness: Raised just over a thousand dollars.

Outdoor Cafe: June 22

Dramatic Reading: June 26

Field Trips: June 27

Awards: June 28

## **Admin Report:**

-FVSD Award to SNCS for ATB Bank

-Student Council: Agenda prizes have been chosen for students with 150 signatures.

-Student Council: Chose Paul Isaak, a juggler, for a presentation.

- Recycling: Almost \$2000 raised from that.
- SNCS will not be charging student fees next year.
- ED Plan: Finalized
- School Programming: Looking at getting a schedule out to kids regarding what we are offering and when and to encourage kids to get involved in extra-curricular.

### **Student Council:**

### **Inclusive Education:**

IPP's and all necessary paperwork for students with special needs need to be signed.

### **Trustees Report:**

- New Superintendent: Mike McMann
- CAT Results: Low and will be looked at more closely on an individual basis.
- School Fees: All fees that could potentially be charged to students should be reported as once the report is filed you will no longer be able to ask parents for money.
- Next year common grade level supplies lists will be developed.

### **Old Business:**

None

### **New Business:**

None

### **Next Meeting:**

May , 2017

### **Adjournment:**

7:34

# Spirit of the North Community School

## Student Council 2017-18

### September 26



I. Call to order 12:10

4K	2	5W	2	6H	2
4P	0	5P	2	6K	2
4H	2	5L	2	6R	2
4S	2	5Pr	2	6CC	2
4G	2				

Additions to agenda  
Introductions

- I. Admin Report
  - A. Student Numbers
  - B. Halloween Activities
  
- II. President Report
  - A. Spread the Net - FMCS\_ yes
  - B. Theme Days in October - partner with FMCS yes
    1. Wacky hair day
    2. Twin day
    3. Athletic day
    4. Superhero day
    5. Winter festival day
    6. Jersey day
  
- III. Old Business
  - A. none
  
- IV. New Business
  - A. Operation Christmas Child-November 15
  - B. Flag football - **moved to next month**
  - C. Vending machine - **moved to next month**
  - D. Dog walk - **moved to next month**
  - E. Air hockey table - **moved to next month**
  - F. kickball/baseball - **moved to next month**

G. Shoe Boxes - **approved**

- [https://www.youtube.com/watch?v=hlxeSDXb\\_YM](https://www.youtube.com/watch?v=hlxeSDXb_YM)
- Last year-Students 90, Community 32 (122)
- Cost-\$650 for shipping, \$500 for supplies
- Fundraising-Movie Night (**Oct 13 - Emoji Movie**)

H. Christmas Baskets-December 20



- 45 families (140 kids)-food and toys (420 presents)
- Partnerships-businesses, organizations, community members
- Food drive in December & Toy wrapping party

V. Treasurer Report

A. Financial Report

Date	Transaction	Category	Description	Debit	Credit	Total	Clear Date
08/29/2017	Cheque 3246	Student Council General 4205-0487	FVSD # 52 August 2017 - VISA Reimbursement Inv# 170829	\$39.00	\$0.00	\$129.00	
			<i>August Child Sponsorship</i>				
09/17/2017	Deposit 1795	Student Council General 4205-0487	Hat Day Friday	\$0.00	\$7.00	\$1,558.98	
09/17/2017	Deposit 1795	Student Council General 4205-0487	Super A RoundUp Fund Raiser	\$0.00	\$166.21	\$1,558.98	
<b>Grand Total:</b>				<b>\$39.00</b>	<b>\$173.21</b>	<b>Balance: \$134.21</b>	

Actual Balance: \$ 2421.72  
 - Outstanding cheque \$39.00.  
 Sept. Child sponsorship  
 \$ 2382.72

VI. Next Meeting: October 23, 2017

VII. Executive follow Up Meeting with Mr. Dempster - September 26

End at 12:36